

ASIC registered agent number _____

lodging party or agent name _____

office, level, building name or PO Box no. _____

street number and name _____

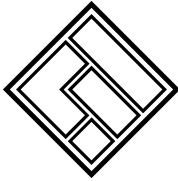
suburb / city _____ state/territory _____ postcode _____

telephone () _____

facsimile () _____

DX number _____ suburb / city _____

ASS.	<input type="checkbox"/>	REQ-A	<input type="checkbox"/>
CASH.	<input type="checkbox"/>	REQ-P	<input type="checkbox"/>
PROC.	<input type="checkbox"/>		



Australian Securities & Investments Commission

Notification
**by officeholder of resignation
or retirement**

form **370**

Corporations Act 2001
205A

company name _____

ACN _____

Officeholder details

family name _____ **given names** _____

former family & given name (if any) _____

date of birth (d/m/y) / / _____

place of birth _____ town & state _____

country (if not Australia) _____

Office and date

office held director (or equivalent) secretary alternate director

date of cessation (d/m/y) / / _____

Signature

I certify that the information in this form is true and correct and that the attached document marked () is a true copy of the original letter of resignation given to the company on the / / _____

(insert date)

print name _____

sign here _____ date / / _____

Small Business (less than 20 employees), please provide an estimate of the time taken to complete this form

Include

- The time actually spent reading the instructions, working on the question and obtaining the information
- The time spent by all employees in collecting and providing this information

hrs mins

GUIDE

This guide does not form part of the prescribed form and is included by ASIC to assist you in completing and lodging form 370.

Signature	This form must be signed by the person retiring or resigning.
Lodging period	Nil.
Lodging Fee	Nil. A receipt will not be issued unless requested. Generally, a form is not regarded as being lodged until it is received and accepted by ASIC as being in compliance with s1274(8) of the Corporations Act 2001.
Other forms to be completed	This form must be accompanied by a copy of the letter of resignation.
Additional information	Nil.
Send to	Australian Securities & Investments Commission PO Box 4000 Gippsland Mail Centre VIC 3841
Annexures	<p>To make any annexure conform to the regulations, you must</p> <ol style="list-style-type: none"> 1 use A4 size paper of white or light pastel colour with a margin of at least 10mm on all sides 2 show the corporation name and ACN or ARBN 3 number the pages consecutively 4 print or type in BLOCK letters in dark blue or black ink so that the document is clearly legible when photocopied 5 identify the annexure with a mark such as A, B, C, etc 6 endorse the annexure with the words: <i>This is annexure (mark) of (number) pages referred to in form (form number and title)</i> 7 sign and date the annexure The annexure must be signed by the same person(s) who signed the form.