

Corporations Act 2001 (Cth)
Insolvency Practice Schedules (Corporations)
Insolvency Practice Rules (Corporations)

**NOTICE OF APPOINTMENT OF VOLUNTARY ADMINISTRATORS AND FIRST
MEETING OF CREDITORS
Clarke Homes Pty Ltd (Administrators Appointed)
ACN 618 390 739 (the Company)**

Jason Lloyd Porter and Joshua-Lee Robb were appointed Administrators of Clarke Homes Pty Ltd on 24 January 2025 pursuant to a resolution of the Company's Director in accordance with the provisions of section 436A(1) of the *Corporations Act 2001 (Cth)* (the Act).

Notice is given that a meeting of the creditors of the Company will be held in **the Kooindah 3 Function Room at Mercure Kooindah Waters, 40 Kooindah Boulevard, Wyong NSW 2259 on Wednesday, 5 February 2025 at 10am (AEDT) and by way of electronic / teleconference facilities.**

AGENDA:

1. to receive and consider a report by the Administrators;
2. to consider the appointment of an alternative Administrator should any nominations be tabled;
3. to consider the appointment of a Committee of Inspection;
4. any other business which may be properly brought before the meeting.

Pursuant to section 75-85 *Insolvency Practice Rules (Corporations)* IPR-C only creditors (or their appointed proxy or attorney) are entitled to vote at the meeting. As a creditor, you are entitled to exercise your vote provided that prior to the meeting:

- you have submitted a Form 535 Proof of Debt (POD), complete with particulars evidencing your claim. This is required to enable the person presiding at the meeting to admit your claim for voting purposes; and
- when completing your Form 535, take notice that that creditors are unable to vote in respect of:
 - any unliquidated or contingent debt; or
 - any unliquidated or contingent claim; or
 - in circumstances where the value of the debt is unable to be established; or
 - where security is held and the secured creditor is solvent, a secured creditor can elect to deduct an estimate of the value of their security from the claim. This value will be admitted for voting (and not dividend) purposes only; and
 - sections 75-86 IPR-C and 560 of the Act extends the entitlement to vote where a person has advanced money to the Company.
- where the creditor is a corporate entity a representative must be appointed to vote. If a creditor elects to be represented by an attorney, the power of attorney must be provided prior to the meeting in accordance with section 75-25 IPR-C. Where a proxy or attorney is assigned to vote, a Form 532 Proxy must be completed and provided prior to the meeting.

If you choose, you can participate in the meeting remotely by using our electronic facilities. Details of the meeting are:

Video conference details	
Microsoft Teams	
Meeting ID:	479 052 337 673
Passcode:	nJ7iA73B
Meeting link:	https://teams.microsoft.com/l/meetup-join/19%3ameeting_OW13NmQ1NTUtYzlhMy00NzMzLThlYTETZDIzOTIOMzQ1NTY0%40thread.v2/0?context=%7b%22Tid%22%3a%222cc56086-3062-4ac2-bedc-c5d5656637c8%22%2c%22Oid%22%3a%22f82b8ee4-b0c4-4ccb-a0e1-43d29f49078c%22%7d

In accordance with section 75-35 IPR-C you need to provide Claudia Atai of our office on ClarkeHomes@svp.com.au by **4 February 2025** with written statement setting out:

Creditor Name:	
Proxy or Attorney (if any):	
Contact Details:	

Should you have any queries or wish to discuss this further please contact Claudia Atai of our office on (02) 8986 8954 or by email on ClarkeHomes@svp.com.au.

Dated this 28th day of January 2025


JOSHUA-LEE ROBB
JASON LLOYD PORTER
JOINT & SEVERAL ADMINISTRATORS
LEVEL 7, 151 CASTLEREAGH STREET
SYDNEY NSW 2000
WWW.SVPARTNERS.COM.AU